

Thank you for contacting my office. I appreciate this opportunity to assist you with your passport.

Once we have received your signed Privacy Act Consent form, my staff will review the issue. If we are able to proceed, I will begin a Congressional inquiry with the Passport Agency. My staff will notify you as soon as a response from the agency is received. Please watch your email closely.

Important:

**The Passport Agency requires an ink signature on our Privacy Act Consent Form. Digital signatures are rejected.** Also - please provide your travel itinerary when you return your form. You can scan the itinerary as page two. Please provide the following information:

- Applicant's full name
- Date of birth
- Application number, if known
- Date of travel, if applicable
- Description of the request and important information to share with passport agency

**If you did not originally file for an expedited passport and you are requesting that your application be updated to expedite status,** please read the following message from the Passport Agency:

***Collect credit card information (name, number, expiration date, and security number) from applicants that have immediate travel and that you are asking us to upgrade to expedite. This saves them and us the additional step of requesting payment information, freeing up resources. Please include the credit card information on the Privacy Act Form, which we will use as consent to process the payment at your office's behest.***

If travel is imminent (within 48 hours) an in-person appointment might be scheduled at the Colorado Passport Agency in Aurora. If this happens, you will need to take with you a passport photo, ID, travel itinerary and a credit card for any possible fees. If the passport is issued, you will receive it right away.

If there is no imminent travel - then we will usually receive a response from the National Passport Agency regarding your application status and we can monitor it for you, or we will receive a tracking number once they have processed and shipped the passport to you.

If you were unable to print the attached Privacy Consent form, please notify my staff to request that one be sent to you in the mail or by fax. You can call 719-520-0055 or place your request via email to [doug.lamborn05@mail.house.gov](mailto:doug.lamborn05@mail.house.gov) (subject line: Requesting a Privacy Act Consent Form).

You can return the attached Privacy Consent Form to us by scanning and emailing to [doug.lamborn05@mail.house.gov](mailto:doug.lamborn05@mail.house.gov), faxing to 719-520-0840 or mailing to Congressman Doug Lamborn, Attn: Constituent Advocate, 1125 Kelly Johnson Blvd., Suite 330, Colorado Springs, CO 80920.